

TRAVEL EXPENSE CLAIM

See Instructions and Privacy
Statement on Reverse Side

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STD 262 (REV. 10/92)

CLAIMANT'S NAME Billie Greer			SSAN OR EMPLOYEE NUMBER			DEPARTMENT Governor's Los Angeles Office		
POSITION Director			CB/D NUMBER			DIVISION OR BUREAU Los Angeles		
RESIDENCE ADDRESS			HEADQUARTERS ADDRESS 300 South Spring Street, Suite 16701			INDEX NUMBER		
CITY Los Angeles			STATE CA			ZIP 90013		

MONTH/YEAR 11/09		LOCATION WHERE EXPENSES WERE INCURRED	LODGING	MEALS				INCIDENTALS	TRANSPORTATION				BUSINESS EXPENSE	TOTAL EXPENSES FOR DAY
DATE	TIME			BREAKFAST	LUNCH	DINNER	COST OF TRANS.		TYPE USED	CARFARE, TOLLS, PARKING	PRIVATE CAR USE MILES	AMOUNT		
05-Nov	11:00 AM	Los Angeles								12.00	36	16.02		28.02
06-Nov	6:00 PM	Beverly Hills								12.00	32	14.24		26.24
09-Nov	11:00 AM	Los Angeles									7	3.12		3.12
11-Nov	10:00 AM	Los Angeles									28	12.46		12.46
13-Nov	5:00 PM	Granada Hills								4.50	54	24.03		28.53
19-Nov	9:00 AM	West Los Angeles									31	13.80		13.80
19-Nov	12:00 PM	Los Angeles									12	5.34		5.34
24-Nov	10:00 AM	Los Angeles									10	4.45		4.45
18-Nov	3:00 PM	Los Angeles								14.00	1	0.45		14.45
												0.00		0.00
												0.00		0.00
												0.00		0.00
												0.00		0.00
SUBTOTALS			0.00	0.00	0.00	0.00	0.00	0.00	0.00	42.50	211	93.90	0.00	136.40
COLUMN CODE (ACCTG. USE ONLY)														
CLAIM TOTAL													\$136.40	

PURPOSE OF TRIP, REMARKS AND DETAILS (Attach receipts when required)

11/05: BBA-Remarks/Business & RTTT
 11/06: Brotherhood Crusade-Ltr./Ed
 11/09: Muslim PAC Mtg-Remarks/RTTT
 11/11: Staff GAS-Vets Day
 11/13: No. Valley YMCA Event-Ltr./Family & Children
 11/19: Brd. Of Regents/MLK Hospital-Attended/Read Out

11/19: Staff GAS-RTTT Presser

11/24: Staff GAS-Lt. Gov. Announce

11/18: Intern Covered Demonstration

NORMAL WORK HOURS

PRIVATE VEHICLE LICENSE NUMBER

MILEAGE RATE CLAIMED

0.445

AGENCY ACCOUNTING OFFICE

USE ONLY

PAID BY REVOLVING FUND CHECK NUMBER

240842

I HEREBY CERTIFY, That the above is a true statement of the travel expenses incurred by me in accordance with DPA rules in the service of the State of California. If a privately owned vehicle was used and if mileage exceeds the minimum rate, I certify the cost of the operating the vehicle was equal to or greater than the rate claimed, and that I have met the requirements as prescribed by SAM Sections 0750, 0751, 0752, 0753 and 0754 pertaining to vehicle safety and seat belt usage.

CLAIMANT'S SIGNATURE	DATE 12-31-09	SIGNATURE OF OFFICER APPROVING TRAVEL AND PAYMENT	DATE 1/13/10
SIGNATURE OF TITLE OF AUTHORITY FOR SPECIAL EXPENSES			DATE 1/13/10

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POSITION Director		CB/D NUMBER		DIVISION OR BUREAU Los Angeles	
RESIDENCE ADDRESS		HEADQUARTERS ADDRESS 300 South Spring Street, Suite 16701		TELEPHONE NUMBER	
CITY	STATE	ZIP	CITY	STATE	ZIP
			Los Angeles	CA	90013

MONTH/YEAR		LOCATION WHERE EXPENSES WERE INCURRED	LODGING	MEALS			INCIDENTALS	TRANSPORTATION				BUSINESS EXPENSE	TOTAL EXPENSES FOR DAY	
DATE	TIME			BREAKFAST	LUNCH	DINNER		COST OF TRANS.	TYPE USED	CARFARE, TOLLS, PARKING	PRIVATE CAR USE MILES			AMOUNT
03-Oct	6:00 PM	Los Angeles									19	8.46	8.46	
05-Oct	5:00 PM	Los Angeles									8	3.56	3.56	
08-Oct	6:00 PM	Los Angeles								10.00	3	1.34	11.34	
16-Oct	6:00 PM	Beverly Hills								16.00	23	10.24	26.24	
17-Oct	6:00 PM	Long Beach									51	22.70	22.70	
22-Oct	9:00 AM	Industry Hills									56	24.92	24.92	
23-Oct	2:00 PM	Manhattan Beach									36	16.02	16.02	
26-Oct	4:00 PM	West Los Angeles									33	14.69	14.69	
27-Oct	9:00 AM	Long Beach								10.00	51	22.70	32.70	
08-Oct	5:00 PM	Los Angeles								8.00	2	0.89	8.89	
												0.00	0.00	
												0.00	0.00	
												0.00	0.00	
SUBTOTALS			0.00	0.00	0.00	0.00	0.00	0.00	0.00	44.00	282	125.49	0.00	169.49
COLUMN CODE (ACCTG. USE ONLY)														
CLAIM TOTAL													\$169.49	

PURPOSE OF TRIP, REMARKS AND DETAILS (Attach receipts when required)

10/03: Autry Museum Event-Ltr./Arts
 10/05: Staff GAS-Horton
 10/08: LA African American Women's Inst.-Remarks/Women's Issues
 10/16: 100 Black Men-Ltr./Remarks
 10/17: NAACP/LB-Remarks/Civil Rts. & Ed.
 10/22: Staff GAS-Stadium Bill Sign

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NORMAL WORK HOURS

PRIVATE VEHICLE LICENSE NUMBER

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0.445

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CLAIMANT'S SIGNATURE

DATE

12.31.09

SIGNATURE OF OFFICER APPROVING TRAVEL AND PAYMENT

DATE

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SIGNATURE OF TITLE OF AUTHORITY FOR SPECIAL EXPENSES

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RESIDENCE ADDRESS		HEADQUARTERS ADDRESS 300 South Spring Street, Suite 16701		INDEX NUMBER	
CITY	STATE	ZIP	CITY	STATE	ZIP
			Los Angeles	CA	90013

MONTH/YEAR 9/10		LOCATION WHERE EXPENSES WERE INCURRED	LODGING	MEALS			INCIDENTALS	TRANSPORTATION				BUSINESS EXPENSE	TOTAL EXPENSES FOR DAY	
DATE	TIME			BREAKFAST	LUNCH	DINNER		COST OF TRANS.	TYPE USED	CARFARE, TOLLS, PARKING	PRIVATE CAR USE MILES	AMOUNT		
02-Sep	8:00 AM	Lake View Terr.									44	19.58		19.58
09-Sep	10:00 AM	Hollywood									13	5.79		5.79
10-Sep	7:00 PM	Pasadena									31	13.80		13.80
13-Sep	1:00 PM	Beverly Hills									36	16.02		16.02
15-Sep	6:00 PM	Century City									26	11.57		11.57
17-Sep	8:00 AM	Los Angeles									14	6.23		6.23
18-Sep	10:00 AM	Monrovia									44	19.58		19.58
24-Sep	6:00 AM	West Hollywood									24	10.68		10.68
29-Sep	6:00 PM	Los Angeles									18	8.01		8.01
												0.00		0.00
												0.00		0.00
												0.00		0.00
												0.00		0.00
												0.00		0.00
SUBTOTALS			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250	111.25	0.00	111.25
COLUMN CODE (ACCTG. USE ONLY)														
CLAIM TOTAL													\$111.25	

PURPOSE OF TRIP, REMARKS AND DETAILS (Attach receipts when required)

9/2: Staff GAS-Station Fire (2nd Visit) 9/18: Staff GAS-Monrovia Apts.
 9/9: Corporate Volunteerism/VIACom Corporate Council-Speech/Volunteerism
 9/10: Ramadan Dinner-Remarks/Internatl. 9/24: NAWBO Installation-Remarks/Bz
 9/13: Ava Fries-Ltr. 9/29: Sheriff's MultiFaith Clergy-Remarks/
 9/15: So.Ca. Development Forum-Remarks/Budget,PPP's Public Safety
 9/17: Staff GAS-Dorsey High/Jesse Jackson

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RESIDENCE ADDRESS			HEADQUARTERS ADDRESS 300 South Spring Street, Suite 16701			INDEX NUMBER		
CITY Los Angeles			STATE CA			ZIP 90013		

MONTH/YEAR 8/10		LOCATION WHERE EXPENSES WERE INCURRED	LODGING	MEALS			INCIDENTALS	TRANSPORTATION				BUSINESS EXPENSE	TOTAL EXPENSES FOR DAY	
DATE	TIME			BREAKFAST	LUNCH	DINNER		COST OF TRANS.	TYPE USED	CARFARE, TOLLS, PARKING	PRIVATE CAR USE MILES AMOUNT			
30-Aug	6:00 AM	Lake View Terr.									44	19.58		19.58
31-Aug	9:00 AM	Los Angeles									5	2.23		2.23
												0.00		0.00
												0.00		0.00
												0.00		0.00
												0.00		0.00
												0.00		0.00
												0.00		0.00
												0.00		0.00
												0.00		0.00
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												0.00		0.00
												0.00		0.00
												0.00		0.00
												0.00		0.00
												0.00		0.00
												0.00		0.00
SUBTOTALS			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	49	21.81	0.00	21.81
COLUMN CODE (ACCTG. USE ONLY)														
CLAIM TOTAL													\$21.81	

PURPOSE OF TRIP, REMARKS AND DETAILS (Attach receipts when required)

8/30: Staffed GAS-Station Fire

8/31: Staffed GAS-Clean Energy Train Program

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CITY Los Angeles		STATE CA		ZIP 90013	

MONTH/YEAR 7/09		LOCATION WHERE EXPENSES WERE INCURRED	LODGING	MEALS			INCIDENTALS	TRANSPORTATION				BUSINESS EXPENSE	TOTAL EXPENSES FOR DAY	
DATE	TIME			BREAKFAST	LUNCH	DINNER		COST OF TRANS.	TYPE USED	CARFARE, TOLLS, PARKING	PRIVATE CAR USE MILES			AMOUNT
15-Jul	6:00 PM	Los Angeles									1	0.45	0.45	
16-Jul	8:00 AM	Los Angeles									21	9.35	9.35	
31-Jul	8:00 AM	Los Alamitos									50	22.25	22.25	
												0.00	0.00	
												0.00	0.00	
												0.00	0.00	
												0.00	0.00	
												0.00	0.00	
												0.00	0.00	
												0.00	0.00	
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												0.00	0.00	
												0.00	0.00	
												0.00	0.00	
												0.00	0.00	
SUBTOTALS			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	72	32.04	0.00	32.04
COLUMN CODE (ACCTG. USE ONLY)														
CLAIM TOTAL												\$32.04		

PURPOSE OF TRIP, REMARKS AND DETAILS (Attach receipts when required)

7/15: Connect LA - remarks/budget

7/16: Farmers MrK. Anniv.-Ltr./Bz.

7/31: Staffed GAS-Los Alamitos

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MILEAGE RATE CLAIMED

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